

Nevada State Elks Association (NSEA)

**BY-LAWS
OF
NEVADA STATE ELKS CHARITIES FUND INCORPORATED
(A NON-PROFIT ORGANIZATION)**

* * * * *

ARTICLE ONE - ORGANIZATION

1. The name of this organization shall be:

Nevada State Elks Charities Fund Incorporated

2. The organization shall have a seal which shall be in the following form:

3. The organization may at its pleasure by a vote of the membership body change its name.

ARTICLE TWO - PURPOSES

The following are the purposes for which this organization has been organized:

To perform charitable functions, to maintain, preserve and to perform all of the duties of the fraternal brotherhood of the Elks,, and to perform all of the duties and obligations of the Corporation as set forth in these By-Laws.

ARTICLE THREE - MEMBERSHIP

Membership is the Lodge of the Nevada State Elks Association who are represented by elected delegates and representatives.

Nevada State Elks Association (NSEA)

ARTICLE FOUR - MEETINGS

The annual membership meeting of the organization shall be held on the 4th Friday of April, each and every year except if such day be a legal holiday then and in that event the Board of Directors shall fix the day but it shall not be more than two weeks from the date fixed by these By-Laws. The secretary shall cause to be mailed to every lodge member in good standing at his address as it appears in the roll book of this organization a notice telling the time and place of such annual meeting.

Regular meetings of this organization shall be held after proper notice to the Board of Directors and Trustees setting forth the purpose the meeting is being held.

The Presence of not less than four (4) members shall constitute a quorum and shall be necessary to conduct the business of this organization; but lesser number may adjourn the meeting for a period of not more than one (1) week from the date scheduled by these By-Laws and the secretary shall cause a notice of this scheduled meeting to be sent to all those lodges who were not represented at the meeting originally called. A quorum as hereinafter set forth shall be required at any adjourned meeting.

Special meetings of this organization may be called by the president when he deems it for the best interest of the organization. Notices of such meetings shall be mailed to all member lodges at their addresses as they appear in the roll book at least two (2) months but not more than ninety (90) days before the scheduled date se for such special meeting. Such notices shall state the reason that such meeting has been

Nevada State Elks Association (NSEA)

called, the business to be transacted at such meeting and by whom called.

A the request of three (3) members of the Board of Directors or Trustees of the organization the president shall cause a special meeting to be called but such request must be made in writing at least one hundred twenty (120) days before the requested scheduled date.

No other business but that specified in the notice may be transacted at such special meeting without the unanimous consent of all present at such meeting.

ARTICLE FIVE - VOTING

At all meetings, except for the election of officers and directors, all votes shall be viva voce, except that for election of officers ballots shall be provided and there shall not appear any place on such ballot any mark or marking that might tend to indicate the person who cast such ballot.

At regular or special meeting if a majority so required any question may be voted upon in the manner and style provided for election of officers and directors.

At all votes by ballot the chairman of such meeting shall immediately prior to the commencement of balloting appoint a committee of three who shall act as "inspectors of Election" and who shall at the conclusion of such balloting certify in writing to the chairperson the results and the certified copy shall be physically affirmed in minute book to the minutes of that meeting.

No inspector of election shall be a candidate for office or shall be personally interested in the question voted upon.

Nevada State Elks Association (NSEA)

ARTICLE SIX - ORDER OF BUSINESS

1. Roll call.
2. Reading of the minutes of preceding meeting.
3. Reports/requests of Committees.
4. Reports of Officers/Trustees.
5. Old and unfinished business.
6. New business.
7. Good and welfare.
8. Adjournments.

ARTICLE SEVEN - BOARD OF DIRECTORS

The business of this organization shall be managed by a board of directors consisting of five (5) members together with the officers of this organization.

The directors to be chosen for the ensuing year shall be chosen at the annual meeting of this organization and they shall serve for a term of five (5) years.

The Board of Directors shall have the control and management of the affairs and business of this organization. Such Board of Directors shall only act in the name of the organization when it shall be regularly convened by its chairman after due notices to all the directors of such meeting.

Four (4) members of the Board of Directors shall constitute a quorum and meetings of the Board of directors shall be held regularly on the fourth Friday of April each year.

Nevada State Elks Association (NSEA)

Each director shall have one vote and such voting may not be done by proxy.

The Board of directors may make rules and regulations covering its meetings as it may in its discretion determine necessary.

Vacancies in the Board of Directors shall be filled by a vote of the majority of the remaining members of the Board of Directors for the balance of the year.

The President of the organization by virtue of the office shall be chairperson of the Board of Directors. The Board of Directors shall select from one of their number a secretary.

A director may be removed when sufficient cause exists for such removal. The Board of Directors shall adopt such rules as it may in its discretion consider necessary for the best interests of the organization.

ARTICLE EIGHT - OFFICERS

The officers of the organization shall be as follows:

President	-	Walter Graham
Secretary	-	Marlen Hoesly
Treasurer	-	Louis Goicoa
Trustee	-	Gary Davis
Trustee	-	Louis Goicoa

The President shall preside at all membership meetings, by virtue of the office, be chairman of the Board of Directors,

Nevada State Elks Association (NSEA)

present at each annual meeting of the organization an annual report of the work of the organization, appoint all committees, temporary or permanent, see that books, reports and certificates as required by law are properly kept or filed, be one of the officers who may sign checks or drafts of the organization, and have such powers as may be reasonably construed as belong to the chief executive of any organization.

The Vice President shall in the event of the absence or inability of the President to exercise his office become acting president of the organization with all rights, privileges and powers as if he had been the duly elected president.

The Secretary shall keep the minutes and records of the organization in appropriate books, file any certificate require by any statute, federal or state, give and serve all notices to members of the organization, be the official custodian of the records and seal of the organization, be one of the officers required to sign the checks and drafts of the organization, present to the membership at any meetings any communication addressed to the secretary of the organization, submit to the Board of Directors any communications which shall be addressed to the secretary of the organization, attend to all correspondence of the organization and exercise all duties incident to the office of secretary.

The Treasurer shall have the care and custody of all monies belonging to the organization, be solely responsible for such monies or securities of the organization and be one of the officers who shall sign checks or drafts of the organization. No special fund may be set aside that shall make it unnecessary for the Treasurer to sign the checks issued upon it.

Nevada State Elks Association (NSEA)

The Treasurer shall render at stated periods as the Board of Directors shall determine a written account of the finances of the organization and such report shall be physically affixed to the minutes of the Board of Directors of such meeting and shall exercise all duties incident to the office of Treasurer.

Officers shall by virtue of their office be members of the Board of Directors.

No officer or director shall for reason of the office be entitled to receive any salary or compensation, but nothing herein shall be construed to prevent an officer or director from receiving any compensation from the organization for duties other than as a director or officer.

ARTICLE NINE - SALARIES

There will be no employees and no salaries associated with the Organization. All work will be done on a voluntary basis.

ARTICLE TEN - COMMITTEES

All committees of this organization shall be governed by the Board of Directors and their term of office shall be for a period of one (1) year, or a term to be fixed by the Board of Directors. The Board of Directors may elect permanent committee.

ARTICLE ELEVEN - DUES

There will be no organization dues.

Nevada State Elks Association (NSEA)

ARTICLE TWELVE - AMENDMENTS

These By-Laws may be altered, amended, repealed or added to by an affirmative vote of not less than two-thirds (2/3) of the delegates.

CERIFICATE OF PRESIDENT

THIH IS TO CERTIFY that I am duly elected, qualified and acting President of Nevada State Elks Charities Fund Incorporated, a non-profit corporation, and that the above and foregoing bylaws constituting a true original copy were duly adopted as the By-Laws of said Corporation on April 23, 1994.

IN WITNESS WHEREOF, I have hereunto set my hand.

Dated: 4/25/95

Walter M Graham

Nevada State Elks Association (NSEA)

N S E A CHARITIES BUDGET 1994-95

NSEA INCOME

309.00	.01 NATIONAL FOUNDATION ALLOCATION	\$17,100.00
	.02 INTEREST	<u>200.00</u>
	TOTAL	<u>\$17,300.00</u>

NSEA EXPENSE

335.00	NATIONAL FOUNDATION CONTRIBUTION MAJOR PROJECT	<u>\$10,100.00</u>
382.00	HOOP SHOOT PROGRAM	
	.01 STATE DIRECTOR	\$1,000.00
	.02 DISTRICT DIRECTOR-NORTH	\$250.00
	CENTRAL	\$250.00
	SOUTH	\$250.00
	STATE	\$250.00
	.03 JACKETS STATE WINNERS (6)	\$350.00
	.04 STATE DIRECTOR NATIONAL CONTEST	\$500.00
	.05 CENTRAL DISTRICT TROPHIES	\$200.00
	.06 MISC EXPENSE (MEDALLIONS)	<u>\$200.00</u>
	TOTAL	<u>\$4,200.00</u>

Nevada State Elks Association (NSEA)

385.00 DRUG AWARENESS

.01 PURCHASE OF PRODUCTS
FOR LODGES

\$2,300.00

.02 DISPLAYS

\$700.00

TOTAL

\$3,000.00

TOTAL EXPENSES

\$17,300.00

Louis Goicoa

LOUIS GOICOA

Marlen J Hoesly

MARLEN J. HOSELY

Louis J carriaca

LOUIS J. CARRIACA

Gary Davis

GARY DAVIS

Walter M Graham

WALTER M. GRAHAM